

Hustisford School District

District Office

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Heather Cramer

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Jessica Holtz

Director Financial Services

Jr./Sr. High School

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Clint Bushey

MS/HS Principal

John Hustis Elementary

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Heather Cramer

Elementary Principal

Dena Serwe

Director of Special Education/School Psychologist

Buildings and Grounds Committee Meeting Minutes of Monday, August 7, 2023

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, August 7, 2023, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Clint Bushey, MS/HS Principal; and Heather Cramer, District Administrator

Community Member Present: Rhonda Maas

New Business:

- Maintenance Update—Cleaning in both buildings is nearly done. Both buildings look great. Items ordered for finishing up some maintenance are on backorder. The greenhouse was put together by Mr. Bushey and Mr. Holtz. The greenhouse was funded by a grant.
- Facility Planning—Master Planning Document Review—The board will review this document at the board meeting on August 7.
- Maintenance Staffing Update—The current custodial sub is willing to join the team and work the second shift schedule that is posted. He will work reduced hours, but will fulfill the needs. The approval of employment will be on the August board agenda.
- HVAC Update—The boiler bids were opened and the lowest bid will be taken to the board for approval on August 7. The apparent low on opening day was verified and all information is in place. The district still needs to think about the AC unit in the tech department and the replacement of it.
- Roof Information—Mrs. Cramer received more information on the HS roof. She presented options to the board from HIS in Hartford who works on the roof regularly. Pricing was presented for budgeting purposes only. Mrs. Cramer also presented a program that they offer to help prolong the roof's life span. More information on this will follow at a later time.
- Maintenance Contract—The Bassett Maintenance contract is ready for the year. The cost remained the same as last year.
- Booster Club Update—Mrs. Rhonda Maas talked with the committee in regards to potential projects that the booster club could begin to work on. One idea is the trophy case at the HS the other idea was to look at redoing the softball diamond between the two buildings. They are looking for a bigger project to work on.